



PTG E-board Meeting August 14th, 2024 @ SAU- Minutes FINAL

The Bedford Parent Teacher Group (PTG) was developed to create a working partnership with parents, teachers and school administration to foster a cooperative, enriching learning environment for the students in the Bedford School District.

The purpose of the Bedford PTG is to enhance and support the educational experience of the Bedford School District, to develop a closer connection between school and home by encouraging parental involvement, and to improve the environment in the Bedford School District through volunteer and financial support.

Bedford PTG provides enriching educational opportunities and community events for the staff, students, and families in the Bedford School District; and helps to support the individual needs of our Bedford schools.

ATTENDANCE ROLL CALL:

Attendance:

Co-President - Maria Tomolonis, Secretary – Kelli Darling
Treasurer - Christina Navarrette; VP Publicity - Tejal Saraiya
VP Fundraising – Robyn Birren
BHS - Sonya van der Meer
Lurgio - Jess von Wallenstein
MEM - Allison Gerstrung,
PWS – Lena Griggs
School Board Liaison - Kara LaMarche

Absent:

Co-President- Christina Cuzzi
MIS – Greia Marlow
RBS- Nicole Peterson
Board/Admin - Phil Schappler, Bob Jozokos
Superintendent - Mike Fournier

BOARD INTRODUCTIONS AND WELCOME

- Introduce New Board Members
 - President - Christina Cuzzi
 - Secretary - Kelli Darling
 - Treasurer - Christina Navarrette
 - VP Fundraising - Robyn Birren
 - Principal Liaison - Phil Schappler
 - Peter Woodbury (Liaison) - Lena Griggs
 - McKelvie School (Liaison) - Greia Marlow
- SCHOOL BOARD UPDATE

Met last Monday, had most of July off. Had handbook review, added in homework guidelines. Intruder alarms have been added in all schools.
New Director of Data Accountability and Special Projects, Connor Welborn, is reviewing tri-pod family survey, family engagement surveys.
Needed to urgently adopt policies for liability- non-discrimination, Title 9, harassment policies (School Board's legal team made changes School Board adopted)
- SUPERINTENDENT UPDATE

VOLUNTEER UPDATE

- Volunteer Policy/Expectations [District Volunteer Policy](#) Mike made an update to the confidentiality agreement- make sure this is added to all of the Google Forms
- Updated Volunteer Google Form
- Remind liaisons to fill open roles at school level (if needed)- [need to know before District Volunteer Orientation](#)
- Volunteer Orientations- [let Maria/Christina know if you need assistance or tri-fold or bulldog](#)

BOARD EXPECTATIONS

- [2024 Update PTG Bylaws](#) – no updates, no voting this year
 - Quorums and voting- [no one can vote in your place, let Maria/Christina know if you will be out](#)
- [PTG Standing Rules](#) – no updates
 - Review
- Reminder for social media posting/photos
- Attendance at PTG Events- [please come whenever you can, we always encourage attendance, especially to support our Principals at their updates at BCTV](#)
- [Conflict of Interest](#) – [please make sure it is attached to Google forms](#)
- Liaison monthly meetings with Principals.- [try to keep faculty liaison involved](#)
- Communication
 - School level coordinators
 - Staff contact for ORK/AIR- [Communication through school level coordinators](#)

APPROVE MAY MINUTES ***** VOTE ***** [Need quorum- will vote next meeting](#)

- [MAY 2024 MEETING MINUTES](#)

BUDGET

2023/24 YEAR END BUDGET RESULTS, PRIORITIES – [came in slightly over for Color Blast and BHS raffle. Gift wrap, support, Ski & Skate and the rest of the events were a bit behind. There was no surplus available, we were still able to give priorities money to all of the schools](#)

2024/25 BUDGET - Review and Approve- **[Approved by Board as presented](#)**

[Reviewed in May, increased Color Blast to \\$28,000, brought the budgets for Gift Wrap, Book Club, Ski & Skate and Support Drive.](#)

[Added Science Museum passes back in.](#)

[Welcome Back Breakfast- reviewed budgets for each school](#)

Income *****UPDATE NUMBERS ONCE UPDATED IN BUDGET SPREADSHEET *****

- SUPPORT DRIVE
 - Starts 8/28/24
 - Envelopes with memo sent home K-6 this year
- GIFT WRAP FUNDRAISER
 - Sale runs 10/4-10/18
 - Packets going home K-4. Online ordering only for all schools
 - Bonus prize being worked out
 - Inside Scoop GC's
- SKI, SKATE & MORE SALE
 - Drop off on Fri., 11/22 from 5 pm - 8 pm
 - Sale on Sat, 11/23 from 9am - 2 pm at McK
- SCHOLASTIC BOOK FAIR

- Week of 3/31-4/4
- All elementary schools and McKelvie
- BHS PARKING SPOT RAFFLE
 - Held in May; 2 parking spots available
- COLOR BLAST FUN RUN
 - Sunday June 1, 2025
 - Early bib pick up on Fri. 5/30/25

Expenses

- ORK/AIR - need to help and encourage spending by schools. Process of securing item/speaker and payment.
Please encourage your schools to spend this money, keep this in mind upcoming events that this money can be used for.
McKelvie asked about using ORK/AIR money for intensive needs music class- not the whole amount, but half of the amount (teachers are requesting.) Board approved this is appropriate use of the funds
- EVENT BUDGETS - must be shared with coordinators by liaisons
- COMMUNITY SPEAKERS – None booked at this moment. Mike brought up a speaker that “Be Bold” would like to bring in, this could be something we collaborate on. One parent mentioned having a local artist come in- this is something we are looking into. We’d still like to get Media Power Youth come in. American Heart Association offers trainings
- Staff Events Budget Increased- increased last year and increased this year

IT’S A GAS UPDATE

- Start of IAG program at McKelvie-**Approved**
Katya, our district coordinator, would like to extend the program to McKelvie. Going to pilot a program that can be done in free time at McKelvie- no budget, use recycled items, would be a collaborative art program, one artist per semester.
- Current district coordinator role- filled by Katya, she will be stepping down at the end of next year, ideally we find someone to shadow her
- Update on procedure form – updated last May, email Maria with any questions

PTG CALENDAR UPDATE

24/25 PTG CALENDAR

TREASURER UPDATE- No updates

MARKETING UPDATE – Envelopes for Support Drive going out, videos for social media

UPCOMING EVENTS TO ATTEND/PROMOTE

- PTG District Coordinator Mtg - Friday 9/4; 9:30am – 10:30am at Town Library
- Meet the Principals - Friday 9/20; 9:30am -10:30am at BCTV
- New Family Welcome - Wednesday 9/25 6:30pm – 7:30pm; at Town Library

LIAISON REPORTS

MEM- Meeting after school starts. Welcome Back Breakfast 21st, Meet and Greet on the 23rd
Open house on the Sept 9th

BHS- Welcome back breakfast- Aug 21st

RAL- Welcome Back Breakfast to be provided by PTG

Thursday, August 22 7:30am

- Open house will be September 12 from 6-8pm
- Staff Liaison for this year is TBD
- Cardigan will be October 7 - 11
 - Still need chaperones, due by 9/9
 - Will need volunteers the week before and the week of Cardigan
- Which Way to Wellness will be last week of October
- Mural nearly finished, sent pictures to Tejal for publicity

McKelvie- Haven't met with Principal yet

PWS- Meet and Great, Open House on 9/19, Sept 26th Kindergarten Open House

RBS- No updates at the moment

AUGUST MINUTES APPROVED BY BOARD AS WRITTEN: 9/11/24