PTG E-board Meeting August 17th, 2022 @ SAU

The Bedford Parent Teacher Group (PTG) was developed to create a working partnership with parents, teachers and school administration to foster a cooperative, enriching learning environment for the students in the Bedford School District.

The purpose of the Bedford PTG is to enhance and support the educational experience of the Bedford School District, to develop a closer connection between school and home by encouraging parental involvement, and to improve the environment in the Bedford School District through volunteer and financial support.

Bedford PTG provides enriching educational opportunities and community events for the staff, students, and families in the Bedford School District; and helps to support the individual needs of our Bedford schools.

BOARD INTRODUCTIONS AND WELCOME
- SUPERINTENDENT UPDATE w/ SURPLUS DISCUSSION
- SCHOOL BOARD UPDATE

VOLUNTEER UPDATE
- Volunteer Policy/Expectations BSD Volunteer Policy
- Updated Volunteer Google Form
- Remind liaisons to fill open roles at school level (if needed)
- ***VOTE*** to add co-liaison to memorial

BOARD EXPECTATIONS
- PTG By-Laws
  - Quorums and voting
- PTG Standing Rules Update to Standing Rules 2022
- Attendance at PTG Events
- Conflict of Interest
- Liaison monthly meetings with Principals
- Communication
  - School level coordinators
  - Staff contact for ORK/AIR

APPROVE MAY AND JUNE MINUTES *** **VOTE** ***
- May 2022 Minutes
- June 2022 Minutes

BANK SIGNERS: Add Maria and Kelli as signers at Citizen's bank for PTG. *** **VOTE** ***

BUDGET
2021/22 YEAR END BUDGET RESULTS, PRIORITIES, SURPLUS

SURPLUS DISCUSSION AND VOTE***__VOTE__***
- Google Meet Kits (6)
- WIN supplies
- Go Bags (150)
- Visitor Management System/Security Efforts
- Possible other ideas from principals pending discussion

2022/23 BUDGET - Review and Approve
__Income__
- SUPPORT DRIVE (Budget $12,000)
  - Starts 8/31
  - Envelopes with memo sent home K-8 this year
- GIFT WRAP FUNDRAISER (Budget $10,500)
  - Sale runs 10/7-10/21
  - Packets going home K-4. Online ordering only for all schools
  - Bonus prize being worked out
- SKI, SKATE & MORE SALE (Budget $18,000)
  - Sale on Sat, 11/19 from 9am - 2 pm at BHS
  - Drop off on Fri., 11/18 from 5 pm - 8 pm
- SCHOLASTIC BOOK FAIR (Budget $12,000)
  - Week of 4/3-4/7/2023
  - All elementary schools and McKelvie
- COLOR BLAST FUN RUN (Budget $27,000)
  - Sun., 6/4
  - Early bib pick up on Fri., 6/2

__Expenses__
- ORK/AIR - need to help and encourage spending by schools. Process of securing item/speaker and payment.
- EVENT BUDGETS - must be shared with coordinators by liaisons
- COMMUNITY SPEAKERS
- Summer Programming - Win and 3 Base Camps
- Staff Events Budget Increased

APPROVE 22/23 BUDGET   *** __VOTE__ ***

PTG CALENDAR UPDATE
[2022/2023 PTG Calendar](#)

TREASURER UPDATE

MARKETING UPDATE.

UPCOMING EVENTS TO ATTEND/PROMOTE
- PTG District Coordinator Mtg - Thursday 9/8; 9:30am – 10:30am at Town Library
- Meet the Principals - Friday 9/23; 9:30am -10:30am at BCTV
- New Family Welcome - Wednesday 9/28; 9:30am - 10:30am and 6:30pm – 7:30pm; at Town Library

LIAISON REPORTS

UPCOMING EVENTS
August 2022:
Wed Aug 17   9:00am – 11:00am   PTG E-board Meeting @ SAU
Thurs Aug 25   First Day of School

September 2022 :
Wed Aug 31   PTG Support Drive begins
Mon Sep 5   No School
Thu Sep 8   9:30am – 10:30am PTG District Coordinator Mtg @ Town Library
Tues Sep 13   No School
Wed Sep 14   9:00am – 11:00am   PTG E-board Meeting @ SAU
Fri Sep 16   PTG Nurses, Guidance, & Library Donations Due (all 6 schools)
Fri Sep 23   9:30am – 10:30am PTG Meet with Principals @ BCTV
Wed Sep 28   9:30am - 10:30am   PTG New Family Welcome @ Town Library
                         6:30pm – 7:30pm   PTG New Family Welcome @ Town Library

October 2022:
Wed Oct 5   PTG-Deliver Gift Wrap Packets to families. All orders online only.
                         (Fundraiser runs 10/7-10/21)
Fri Oct 7   No School
Mon Oct 10   No School
Wed Oct 12   9:00am – 11:00am   PTG E-board Meeting @ SAU
Fri Oct 21   PTG Gift Wrap Orders Due